YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   Sree Narayana College, Sivagiri

- Name of the Head of the institution   Dr.K.C.Preetha

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   04702602362

- Mobile no   9895262736

- Registered e-mail   sncvpr@gmail.com

- Alternate e-mail   preetakrishna@gmail.com

- Address   Sreenivasapuram.P.O, Sivagiri

- City/Town   Varkala,Thiruvananthapuram

- State/UT   Kerala

- Pin Code   695145

2.Institutional status

- Affiliated /Constituent   Affiliated to University of Kerala

- Type of Institution   Co-education

- Location   Rural

- Financial Status — **Grants-in aid**

- Name of the Affiliating University — **University of Kerala**

- Name of the IQAC Coordinator — **Dr. Preetha Krishna L**

- Phone No. — **04702602362**

- Alternate phone No. — **9567763830**

- Mobile — **9895786706**

- IQAC e-mail address — **iqacsncv@gmail.com**

- Alternate Email address — **preetakrishna@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — **https://www.sncsivagirivarkala.com/IQAC/AQAR%2021-22.pdf**

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — **https://www.sncsivagirivarkala.com/calender/Academic%20calender%2022-23.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B**	**2.65**	**2015**	**15/11/2015**	**14/11/2020**
Cycle 3	**B++**	**2.84**	**2021**	**28/12/2021**	**27/12/2026**

6.Date of Establishment of IQAC — **12/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Non-government fund	PTA	2022-23	6000000
Institutional	Non-government fund	Former Students Association, RDC and Faculty	2022-23	3000000
Institutional	Infrastructure Development	RUSA	2022-23	3000000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC, FSA, PTA and RDC jointly initiated construction of R Sankar Square and Amphi theatre in the campus. Raised a fund of Rs 1433228/- and R Sankar Square was constructed in the campus.

Submitted Project Proposal under FIST programme 2023 (Level A) (Temporary Registration No: TPN/89969). The proposal was favourably recommended in Level A category with a recommended fund of Rs 84.0 L (SR/FST/COLLEGE/2023/ 1397 dated 30th October 2023.

Obtained financial assistance from various state and national agencies such as Ocean Society of India (Rs 20000), Kerala State Women Development Coorporation (KSWDC) (Rs 35000) and Kerala State Council for Science, Technology and Environment (KSCSTE) (Rs 20000).

Under Wisdom 2025, an imitative of IQAC to promote research and development, five faculty members and two research scholars were awarded PhD, four faculty members have registered for PhD and one Research Scholar has received a research fellowship of Rs 5 Lakhs from RIS, New Delhi. during 2022-23.

The college has been awarded four star rating certificate for undertaking various activities prescribed by Innovation Cell, Ministry of Education, Govt of India to promote Innovation and Start up in Campus during the IIC calendar year 2022-23.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organise a Faculty Development Programme for Faculty members	IQAC has organised Faculty Empowerment Programme on Professional Skill Development on 27th September 2022. The number of beneficiaries was 30. Another FDP on Outcome Based Education (OBE) was organised by IQAC on on 31st March 2023.The number of beneficiaries was 42.
To organise an orientation programme for first year students	IQAC has organised an Induction Programme "Know Your College" for first year students on 3rd November 2022. The number of beneficiaries was 480
To Introduce civil service club and quiz corner in the college	IQAC has introduced Civil Service Club in the college. It was inaugurated and a Civil Service Orientation programme was conducted on 23rd February 2023 with Sri Vinson M Paul IPS, Former DGP, Kerala State as the resource person. The number of beneficiaries including students and faculty members was 61. IQAC has introduced Quiz corner in the college. As part of that two students have secured first prize in the inter collegiate Republic Day Quiz conducted by Department of History and Political Science in collaboration with the Forum for Democracy and Social Justice, Institute of Parliamentary Affairs, Govt of Kerala on 25th January 2023
To organise a spiritual discourse on Sree Narayana Daranas	A Spiritual Discourse on Sree Narayana Darsanas was organised by IQAC on 22nd March 2023 with Srimad Sathchidananda Swamikal, President, Sree Narayana Dharma Sanghom Trust, Sivagiri, Varkala

	as the resource person. The number of beneficiaries was174.
To organise a seminar on IPR for students	IQAC has organised an Invited Talk on "Intellectual Property Rights" on 30th May 2023. The resource person was Adv. Jobin P.S.
To gather funds for academic and extension activities	1. Submitted Project Proposal under FIST programme 2023 (Level A) (Temporary Registration No: TPN/89969). The proposal was favourably recommended in Level A category with a recommended fund of Rs 84.0 L (SR/FST/COLLEGE/2023/ 1397 dated 30th October 2023. 2. Applied for financial assistance for conducting a National seminar on Recent Trends in Energy and Environment 2022 under Kerala State Council for Science, Technology and Environment (KSCSTE). The KSCSTE recommended to co- sponsor the event by offering financial assistance of Rs 20000/- Council (P) order No143/2023/KSCSTE dated 30/3/2023. 3. Conducted KSWDC (Kerala State Women Development Corporation) Women Cell Activities. A Grant of Rs 35000 was sanctioned for the same by KSWDC. 4. Applied for financial assistance under Ocean Society of India to organise beach cleaning at Papanasam beach, Varkala as part of World ocean day celebrations. A fund of Rs 20000 was sanctioned by the Ocean Society of India.
To promote innovation among students	The college has been awarded four star rating certificate for undertaking various activities prescribed by Innovation Cell,

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To enhance infrastructure of the campus	IQAC, FSA, PTA and RDC jointly initiated construction of R Sankar Square and Amphitheatre in the campus. Raised a fund of Rs 1433228/- and R Sankar Square was constructed in the campus. The Square was formally inaugurated by the Manager, Sree Narayana Trusts on 30th May 2023.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	22/04/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr.K.C.Preetha
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13.Whether the AQAR was placed before statutory body?	Yes

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Name	Date of meeting(s)
College Council	22/04/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/03/2024

15.Multidisciplinary / interdisciplinary

The college affiliated to the University of Kerala follows a syllabus that promotes interdisciplinary and multidisciplinary aproaches in teaching learning process. The college offers the students with an opportunity to select open courses in a subject of their choice thus creating a platform for multidisciplinary and interdisciplinary knowledge.As part of DBT organised workshops the science departments have organised a set of programs in the college in which all of the students were given training on topics from various science disciplines.The college has a total of 22 clubs where students of any discipline can join and participate in the multifaceted activities of learning experiences.The college has signed MoUs with various organisations and institutions offering the students an opportunity to gather knowledge regarding various disciplines outside of their subject of study. Research Department of Economics also promotes multidisciplinary approach in research by encouraging their research students to take up topics accordingly.The TRENDZ seminar series, one of our Best Practices, organised annually, in which all the departments organise lectures from their respective fields and provide a chance for students to present papers, is one of the platforms that the college arranges for ensuring the dissemination of interdisciplinary knowledge. The PG & Research Department of Economics and the Department of Malayalam, Sree Narayana College, Varkala jointly organized a Multidisciplinary National Seminar on 24th November 2022. Prof.M Kunhaman, Former Professor of the Tata Institute of Social Sciences, Maharastra elaborated on the topic "Wealth, Knowledge, Power: Towards a Counter Epistemology". and Dr.D Anilkumar, a renowned poet and a faculty of Mar Ivanios College, Thiruvananthapuram dealt with the topic "New Poetry:Alternative Languages of Social Movement". The PG Department of Chemistry organized DBT - STAR SCHEME supported one day work shop in Data Science in association with IQAC and Techosa professional campus(accredited by STEDcouncil, Govt. of NCT, New Delhi, Govt. of India) which opened new dimensions of knowledge for the students. Post Graduate department of Chemistry, successfully conducted a two-day National Workshop on Computational Material Design & Informatics. Department of Zoology in association with IQAC and KCBS organized an Interdisciplinary Orientation on "Bio Science Career Guidance and

Next Gen Bio- Science Professionals" creating awareness about different career opportunities for the students. Department of Zoology in association with IQAC also organized an Interdisciplinary Bridging Session on "Job Opportunities in Life Science".

16.Academic bank of credits (ABC):

The college has intimated students about Academic Bank of Credits. As per the guidelines of the univeristy ABC will be implemented.with the commencement of FYUG programmes

17.Skill development:

The Department of Economics organised monthly presentation of research scholars which helped the students gather insghts about their subject areas and in developing presentation skills.The Department of Economics organised "One Day Workshop on Research Methodology and Econometrics" which helped the students hone their research skills.MOU signed by Department of Chemistry and Kerala Minerals and Metals Ltd, Kollam will allow for joint projects, Research participation and Collaboration, Student Internship and Employment, short courses, seminars and workshop covering various areas thus enhancing the skill set of students.Department of Chemistry organized a hands- on training on SOAP MAKING led by Smt. Uma Sunil Babu, Entrepreneur, "Freezia? Hand Crafted Soaps and Skin Care Products for the students of the department. TRENDZ Seminar Series organised annually by the institution offers a great platform for the students to present their ideas in seminars and hone their skills. A DBT supported programme on lotion making was arranged by Chemistry association offering the students an opportunity to earn while they learn. The PG Department of Chemistry organized DBT – STAR SCHEME supported one day work shop in Data Science in association with IQAC and Techosa professional campus(accredited by STEDcouncil, Govt. of NCT, New Delhi, Govt. of India) which encouraged the students to incorporate these technologies in their research work. Science Exhibition organised by the college not only helped in developing the scientific knowledge of the students but also helped develop their presentation and networking skills. Several industrial visits to reputed institutions like CTCRI, CEPCI. CLIF, Dept. of Archeology, University of Kerala, Pasteur Institute, Ooty were organised which offered the students platforms for experiential learning. Department of Zoology in association with IQAC organized an Interdisciplinary Orientation programme on "Career Guidance Session for UG students" equipping the students with the

necessary skill set required to lead a successful career. A hands-on training program on "Water Quality Parameters and Analysis in Mundrothuruthu Backwater" was organized by the Departments of Zoology for students from Zoology, Physics, Botany and Chemistry helping the students learn about water quality assessment. Department of Zoology, NSS unit and NCC unit jointly organized a Blood Donation camp in association with Sree Chitra Thirunal Institute for Medical Sciences and Technology and All Kerala Blood Donors Society which saw the active participation of students. Food Fest organised in the college gave the students a platform to enrich their entrepreneurship skills.Dept. of Geology organised Seminar series by Budding Researchers offering the PG students an opportunity to present and receive feedback regarding their research. Language Lab set up in the computer lab offered the students a space to learn language with the help of a computer software. Career Guidance Cell and Placement Cell gave due importance in organising workshops and seminars on skill development programs. The NSS unit organised programs on basic survival skills like agricultural training, E- waste management, palliative care, testing the quality of food items and personality development training.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Malayalam, History, Sanskrit and Hindi departments of the college offers courses that involves integration of Indian language and culture. Courses such as Kerala Samskaram (Kerala Culture), Malayala Kavitha (Malayalam poetry), Malayala Bhasha Padhanam (Malayalam Language Learning), Malayala Sahitya Niroopanam (Malayalam Literary Criticism), Nadodi Vijnaneeyam (Folklore Studies), Keraleeya Kalakal (Art forms of Kerala) offered by the Malayalam department has its focus on Kerala language and culture. Courses offered by Hindi and Sanskrit departments focussed on prose, poetry, grammar, drama and fiction gives an overview of Indian aesthetics and literary tradition. The Department of History has courses on History of Modern India, Cultural Formation of Pre modern world, Evolution of early Indian society and culture, Islamic History andSociology, Making of Indian nation, Colonialism and resistant movements in India, Empowerment of women with special reference to India, Major trends in Indian historical thought and writings, Contemporary India, Heritage Studies, Environmental History of modern India. In addition to the above mentioned courses, the Sree Narayana Study Centre of the college offers a course on Sree Narayana philosophy which imparts the ideals and doctrines of Guru, who is

a visionary of Kerala Renaissance. All of these courses were delivered in online and offline mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The syllabus of the courses designed by University of Kerala is prepared with a focus on Outcome based education. The courses are well designed instruction packages in specific knowledge fields, with preconceived results. The programme and its desired outcome is stated in detail in the syllabus proposed by the University.The Kerala State Higher Education Council has been training the faculty members on the successful implementation of OBE through workshops and training sessions. Our college has adapted the reforms and is now training the students in a manner that makes them capable to attain the preset outcome specified by the University. The students are familiarised with the set outcomes in the beginning of the course itself and is encouraged to attain the same. The college, in addition to teaching, offers the students a chance to participate in workshops, webinars, seminars and skill training sessions which further enables them to attain the outcome. Informing learners of the outcome well in advance has enabled the learners to undergo self assessment making sure that they are progressing towards attaining their outcome. Since the outcomes are stated, the teachers also get to know the progress and can test whether the learners have attained the goal.

20.Distance education/online education:

The teachers made use of various platforms like Google Meet, Google Classroom Whatsapp, Telegram and Zoom to deliver their classes. The teachers created youtube channels to give recorded classes to the students. Recorded audio classes were given through sites like Anchor. Blogs were also utilised to provide the resources to the students. Several teachers developed e-content in platforms like OER COMMONS and NPTEL making their content available to the wider student community. Online lectures of the some of the faculty members were also uploaded in the Kerala State Higher Education Council's repository of videos. The college library has Wing20 LMS, a centralized online platform connecting departments, courses and students in it. During covid, the institution maintained its quality of teaching learning process via LMS by creating automated assessments and assignments for students. N-LIST (National Library and Information Services Infrastructure for scholarly Content program) and "DSpace" software which provides access to e-books, digitized question papers of previous years and published works of the faculty helps

students to access library facilities online.The college is a Distance Education examination centre.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	526

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1954

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	829

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	680

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	69

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**72**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**51**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**189.40**
4.3 Total number of computers on campus for academic purposes	**103**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through systematic and transparent mechanism. The senior faculty members act as Members of Board of Studies at University level. Faculty members also participate in the revision of syllabus and setting of question papers at University. Academic cum activity calendar of the college is prepared and followed as per the academic calendar of the university. The Heads of Departments conducts meetings to distribute workload, allot portions, plan the activities of the department and review the completed syllabus. CLMC verifies Time Tables and Teaching plans. The college IQAC monitors the effective implementation of the calendar. The college offers choices to students in the form of open courses and electives courses. The practicals are effectively delivered in well maintained laboratories. Industrial training and field trips

are organised. The centralized library is automated and has a collection of 42617 books. The college has organised a wide range of programmes during the year 2022-23 to enrich the curriculum transaction. Seminars, Workshops, group discussions, quiz, case study are conducted for effective delivery of curriculum. The departments have MOUs with eminent institutes. The IQAC collects and analyse feedback and adequate measures are taken every year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sncsivagirivarkala.com/calender/Academic%20calender%2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being affiliated to the University of Kerala, the college follows the academic calendar prepared by the university. Apart from that, an academic cum activity calendar is also prepared at the college level in tune with the university calendar. The activity calendar consists of schedule of regular classes, internal examinations, model examinations, display of CE marks, tentative dates of various programmes. The activity calendar is finally approved by the college council after deliberations and any change is ratified by the council in consultation with the IQAC. The continuous internal evaluation of students is carried out as per university norms through a transparent three layer system. Continuous evaluation is done by considering the attendance of students, evaluation of assignments and marks obtained in the internal examinations. A three layer transparency is ensured at Department Level Monitoring Committee (DLMC), College Level Monitoring Committee (CLMC) and University Level Monitoring Committee (ULMC) levels. The CE marks sheets are displayed in the department notice board for scrutiny. Adequate measures are taken to address the grievances of students, if any. The IQAC monitors whether all the activities of the college are being carried out systematically as per the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sncsivagirivarkala.com/academicCalender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

286

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college effectively integrates issues relevant to gender, environment and sustainability, human values and professional ethics. Gender and Environmental related courses are an integral component of syllabi. During 2022-23 the Women's Cell has organised a workshop on Kalaripayattu, a seminar on Sthreemanasum arogyavum, visited Old age home, organised a flash mob. The Women Study Unit has organized a workshop on Mural Painting, an invited talk on "DigitALL: Innovation and Technology for gender equality".

Inorder to promote environmental consciousness we observed World wetlands day, Environmental day, Ozone day and world forest day. Organized beach cleaning and planting trees. Organised No Plastic Drive, conducted Koithuulsavam and Nadeeel Ulsav. Organised Invited Talk on "Climate Change", on "Vriksha Ayurvedam" and on the Importance of Coastal Wetlands and also a Workshop on Paper Bag Making.

To promote values and ethics, pledge was taken on World Elder Abuse Awareness Day and on Human Rights Day. Celebrated Reading day, International Yoga day, Republic Day, Independence day and Constitution day. FDP organised on Professional Skill Development. Spiritual discourse arranged. Anti-drug campaign was organised. Quiz on Life and Teachings of Mahatma Gandhi was conducted. Organised Blood Donation Camp. Founders Day was celebrated. Organised Intuitional visit to Archaeological Museum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

684

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.sncsivagirivarkala.com/feedbackReport_22_23.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sncsivagirivarkala.com/feedbackReport_22_23.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

502

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

183

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students and organizes special Programmes for advanced learners and slow learners. The Institution has developed a structured mechanism for assessing the learning levels of the students. A continuous and comprehensive evaluation system is followed through tutorial and mentoring. University examination results are analysed. Mentors identify the learning abilities of their mentees and adequate measures are taken. Freshers are given mandatory Induction/orientation Programme for improving their insights regarding learning. Special assistance is provided to the advanced learners. They are motivated to participate in seminars, workshops, certificate courses like NPTEL, SWAYAM, MOOC recruitment training, internships and intercollegiate competitions. INFLIBNET facilities are provided in the central library and library has a blog named 'sncvlibrary.blogspot'. The Learning management system (LMS) helps in effective dissemination of knowledge through online mode. Remedial classes, motivational classes, peer teaching, cross teaching and revision classes are given to the slow learners. Special mentoring is given to boost their confidence level. The concepts are explained in mother

tongue. Students are motivated to spent more time in library. Special assistance is given to improve their communication skills. Student Aid fund is provided for the socially and economically backward students. PTA meetings are held to evaluate the progress of the slow learners.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/document/2.2.1_.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1954	**69**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Through well-equipped laboratories, assignments, and seminars, every department in the college offers experiential learning opportunities. Future research areas and environmental challenges are being addressed by UG and PG projects. Through collaboration with national institutes, PG students carry out individual projects. To improve students understanding of their particular disciplines, study tours and field visits are organized. Student skill improvement is facilitated by laboratory visits and hands-on training programs. Participatory learning is being achieved by students through the NCC, NSS, 25 active clubs, and various initiatives such as village adoption, beach cleaning, family surveys, group discussions, peer teaching, Nadelulsavam and so on. Palliative care, food supply, and blood donation camps are all part of the community outreach program of the college. Open courses are offered by multiple departments in interdisciplinary subjects. The Additional Skill Acquisition Program (ASAP) given to students has helped to improve the soft skills of students. The college conducts quiz competitions, poster making events, and

other problem-solving techniques too. Students are given an opportunity to present their papers in the TRENDZ seminar series conducted by the college. Various forms of individual counselling and motivational teaching methods also have been beneficial to the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.sncsivagirivarkala.com/document/AQAR%2022-23%202.3.1%20Proof.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution offers the latest ICT infrastructure. 20% of the RUSA fund was utilised for the enhancement of ICT facilities. Wing20 LMS (Learning Management System) implemented in the institution facilitates teacher student interaction and dissemination of knowledge. Each department has smart classrooms, equipped with smart boards, LCD projectors, screens, computers/ laptop and audio-visual devices. All the faculty members utilise ICT enabled teaching methods. Smart phones, Whatsapp, Telegram, Google classroom, Google meet, Zoom, YouTube-live class, virtual labs, personal blogs, podcast, anchor FM, PPT are used as per the requirement. Online tests and quizzes are conducted through QUZIZZ, KAHOOT platforms and e-assignments are given through Google classroom and Google forms. Campus is wi-fi enabled. The college has a well-equipped multimedia conference hall which serves as the platform for invited talks, seminars, workshops and webinars. The central library of the college has INFLIBNET facilities. The institution is a subscriber of N-LIST, which provides access to more than 6000 e-journals and above 3 million e-books. The institution has access to National Digital Library. College blog - 'sncvlibrary.blogspot' provides open access to e-resources. Students are pursuing courses offered by NPTEL SWAYAM. They also make use of E-thesis portals like Online Theses Library, DART.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

69

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

436

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows an internal assessment system in tone with the University. An orientation programme on CBCSS system is arranged every year for the fresher students. As part of continuous evaluation two examinations are conducted in every semester. The College Level Monitoring Committee is in charge of the conduct of internal examinations. Time table and seating arrangements of internal examination is displayed in the notice board and the same is announced in the respective classes. Examination halls are under CCTV surveillance. Internal squads are formed to prevent all forms of malpractice. If students have any complaints regarding their internal marks, they can approach the concerned faculty. Once their grievance is redressed, they should sign the internal mark sheet. Retests are permitted for genuine reasons. Consolidated internal examination mark sheets are prepared before University examinations. Verified internal marks are uploaded to the University website within the time limit after a three-tier

verification- first at the tutor level, then at the HoD level and finally at the Principal level. A copy of the CE sheet is forwarded to University for onward processing.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sncsivagirivarkala.com/document/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college is very particular in conducting the entire evaluation process in an effective and transparent way. A three level Grievance Redressal Mechanism is followed – Department Level Monitoring Committee, College Level Monitoring Committee and University Level Monitoring Committee. Internal marks are given to students based on assignments and internal examinations. Consolidated monthly attendance and CE score are displayed on the notice board. Marks are given to assignments based on timely submission, quality of content and its presentation. The internal examinations are conducted as per university question pattern. CLMC monitors the conduct of internal examinations. Internal squads are formed to prevent any type of malpractice. The answer scripts of internal examinations are valued by the teachers within the stipulated time and the marks are given strictly based on the performance. The CE mark sheets are given to students for verification. If the students have any grievance about their CE marks, they can approach the respective faculty member, the DLMC, or the CLMC in a hierarchical manner until his grievances are redressed. The college ensures transparency in all possible ways in the conduct of the evaluation process and to make it grievance free.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sncsivagirivarkala.com/document/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the syllabus and course outcomes as

prescribed by the University of Kerala which are approved by the

concerned Board of Studies under University of Kerala. The general

and specific course outcomes of all programmes offered by the

college are communicated to the teachers and students and is

also displayed in the College website. In the beginning of each

academic year a college handbook is distributed to students which

contains the program and course outcomes. An orientation programme
will be

given to the newly admitted students to enable them to understand

the course outcome. The syllabus and the course outcome are

displayed in the department notice board. Students are given ample

time to read and realize the aims and objectives of the courses.
The

DLMC of the college assigns tutorship to faculty members and the

tutors provide directions to their wards to understand the

objectives of the programmes and to attain positive outcomes. The

course outcomes are measured through a transparent, continuous and

comprehensive evaluation system. During PTA meetings the

significance of the programmes and its outcomes are discussed with

the parents and feedback is taken from them regarding the

difficulties faced by students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sncsivagirivarkala.com/document/2.6.1%20PROGRAMME%20OUTCOMES.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the programme and course outcomes as per University guidelines and it is communicated to students periodically. Tutors monitor student achievement in terms of their interest to participate in paper presentations, classroom discussions, exhibitions, field trips, performance in viva voce examinations, practical examinations, curricular and extracurricular activities and involvement in project works. The Physical Education Department of the college keenly observes the performance of students in sports. The department level academic activities such as internal assessment, tutorial classes, seminars, projects and academic discussions are reviewed by the Department Level Monitoring Committee. The general discipline of the campus is monitored by the College Discipline Committee. Availability of learning resources, timely appointment of faculty, Faculty Improvement Programmes and infrastructural requirements are reviewed by the College Management. The end semester examination results and feedback reports are examined by the college IQAC and steps for improvement are initiated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sncsivagirivarkala.com/document/2.6.2%20PROGRAMME%20OUTCOMES%202022-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

413

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sncsivagirivarkala.com/document/ANNUAL%20REPORT.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sncsivagirivarkala.com/IQAC/SSS_22-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an ecosystem for innovations. IIC organized a field visit to near by society. Meet the entrepreneur programmes were organised. A workshop on Entreprenurship and Innovation as career opportunity was conducted. The IIC of the college conducted a Webinar on 'Achieving Problem Solution Fit and Product Market Fit'. A Workshop on 'Entrepreneurship Skill, Attitude & Development' was conducted. A Workshop on 'Design Thinking, Critical Thinking and Innovation Design' was organised. IIC conducted fieldwork with 57 UG students in our college. A Webinar on 'How To Plan For Startup And Legal And Ethical Steps' was conducted. An invited talk on 'Business Model Canvas' was organised. An online Workshop on 'Protype/Process Design and Development Prototyping' was conducted. An online Workshop on 'Intellectual Property Rights and IP Management for Startup' was conducted. An online invited talk on 'Angel Investment/VC Funding for Early Stage Entrepreneurs' was organised. An invited talk on 'Lean Startup and minimum viable Product/Business' was conducted.

A webinar on 'Incubation Opportunities for Students and Faculties-Early Stage Entrepreneurs' was held. A Webinar on 'How to convert innovation to a startup' was organised. A Discussion with Innovation and Ecosystem enablers from state level was also conducted.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.sncsivagirivarkala.com/CR%20III%203.2.1.php](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sncsivagirivarkala.com/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is very special in ensuring values, community services, sensitization of social issues and holistic development

of students through various well-functioning clubs, cells, study centers and forums. The NSS unit has conducted Snehasanthwanam, onam food kit distribution, medical assistance, awareness class, distribution of health cards, supply of study materials for students in the adopted village, agriculture training program, AIDS day observance, mazhamara agriculture project, nadeel ulsavam, vilaveduppu, koithulsavam, manjal thottam project, health survey, beach cleaning, assistance to the workers of Bonacadu layam, palliative care service, testing the quality of food items, friends police in Attukal pongala and summer time vegetable cultivation. The NCC unit has conducted fit india run, beach cleaning, college campus cleaning and Puneet Sagar campaign. The NSS and the NCC help the students to grow individually and also as a group. It helps to improve students' self-confidence level, leadership quality and understanding of people around them. Thus, it gives an opportunity to the youth in the process of nation building.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/AQAR%20 2021-2022%20CR%203.4.1%20EXTENSION%20ACTIV ITY.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

64

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6400

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The whole college campus is on an undulating verdant area spread over 24 acres of land with 8528.56 square metre built up area. The college continuously strives to internalize and institutionalize excellence by improving the quality of its services and upgrading the available infrastructural facilities. There are 10 teaching departments providing quality higher education, 51 classrooms along with 31 ICT enabled rooms, one research room, a language lab, 13 laboratories, a food lab for Hotel Management students, a house keeping room, 2 computer labs, 2 museums, 1 media centre, a well furnished FBS lab, one conference Hall and 2 auditoriums, as well as a central library spread over 425 square meters of area with a good collection of 43309 books. The other facilities

include a College Canteen, outdoor play ground, a women's hostel within the campus, women amenity centre and also two security rooms. Upgradation of Infrastructure facilities are done with RUSA and DBT STAR scheme. All classrooms are ventilated, furnished and provided with black/white boards. Examination halls are equipped with CCTVs. Separate rooms are given for IQAC, NCC, NSS, FSA, Chief examiner's Office, Counselling Cell and PTA. The science department facilities include the following: Optics and Spectroscopic Darkrooms, Instrumentation Room, Rock Museum, Herbarium, Herbal Museum, Phyto Museum, Herbal Garden, Star Plant Corner, Organic Farm Zone, a Green House, Zoological Museum, Tissue Culture lab, Chemical Store, Specimen Preparation Room at the Department of Zoology for experiential learning. A Learning Management System, Wing20 connects the various departments and courses offered.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sncsivagirivarkala.com/document/AQAR%204.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Activities are a wonderful way to show students that learning can be fun. The college gives equal importance to both academic and non-academic activities. There is a rich history in cultural activities with several achievements in dance, music, drama and literary events. The college bagged prizes in inter - collegiate and national level contests. A golden jubilee auditorium named "Gurudhakshina" along with a mini auditorium serve as platforms for cultural activities. The various clubs functioning in the college help to mould the creativity of students and provide them with ample exposure in various realms of arts and media. The Arts day, College annual day and departmental association activities provide a platform for the students to showcase their talents. Cultural events are organized on special occasions like Onam, Christmas and Kerala piravi. The college has facilities to develop the physical capabilities of students. The students got several accolades in sports at university and national levels. A well-equipped gymnasium and yoga centre are provided at the college. Playing kits of carom board, chess, cricket, football, shot put, javelin throw, discus throw etc are available. The college has

facilities such as Cricket pitch, Football field, Boxing ring, tracks for athletics, two Volleyball courts as well as two Shuttle-Badminton courts, Courts are there for Kabaddi and Kho-Kho too.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sncsivagirivarkala.com/document/AQAR%204.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sncsivagirivarkala.com/document/AQAR%204.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.18

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library was automated in 2012 with Libsoft and migrated to the Open Source Integrated Library Management System, KOHA in 2019. It facilitates automation of circulation, cataloguing, Online Public Access Catalogue (OPAC), Acquisition Section, Serial Management, Label printing and Gate Register. Wi-Fi is enabled and there are 10 internet connected computer terminal supported servers. The library has a collection of 43740 books, 62 CDs/DVDs, 45 journals and magazines, 6 newspapers, N-LIST (National Library and Information Services Infrastructure for scholarly Content program) which provide access from anywhere, more than 6000 e-journals and above 3 million e-books. The open source e-book management software "DSpace" further provides access to e-books, digitized question papers of previous years and published works of the faculty. Open access system is followed for borrowing books. The Library Committee with Principal as Chairperson, Librarian as Secretary, and five nominated faculty members functions to safeguard the interests of all sections of library users by formulating policies, rules and regulations and implementing the same in a judicious manner ensuring its smooth functioning. The college library provides Turnitin plagiarism checker for the academic community. The library preserves digital content using "DSpace" software as well.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.sncsivagirivarkala.com/document/4.2.2--20240415145452.pdf,

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.19026

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-functioning IT infrastructure spread over departments, administrative sections, library, research room, Principal's chamber, IQAC room, computer labs, room of Chief Superintendent of Examinations, seminar and conference halls. These facilities are well managed and updated in accordance with

the requirements. The college improves the bandwidth from time to time,upgrades hardware, service providers and fibre networks. The college has 103 computers for students. The entire IT system of the college includes I3 processors, 8GB RAM, 1TB HDD, Windows 7 or its latest version. Networking is done in the main computer lab, main library and also in the administrative section with router facility. Individual backup is done for each system and office automation is done with Microsoft Windows. All departments maintain essential IT infrastructure. Besides these, departments also maintain ICT facilities including LCD projector, WiFi/LAN connectivity, Laptop/Desktop and speaker system for effective instructional transaction. A Learning Management System, Wing20, is connected with seven departments and its courses. The Media Centre and Lecture Capturing System helps to deliver the curriculum more effectively. The college website is maintained by a faculty in charge and the support of a professional agency for more dynamism.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sncsivagirivarkala.com/4.3.1.php

4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.22

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established machinery for the maintenance of facilities. Its management take cares of all the maintenance activities with the support of various monitoring committees. All departments monitor and maintain the laboratories regularly. Safety measures are ensured in all labs. Computer labs are provided with adequate anti-virus software and software updating is carried out at regular intervals. Solar power inverters are used in computer labs to prevent voltage fluctuations and related problems. ICT facilities of the college including smart classrooms are maintained with AMC. College promotes maximum usage, reuse and recycle policy to minimize e-wastes in the campus. The college website is updated daily by the teacher in charge. Library software is regularly updated in line with the academic needs and syllabus requirements. The Library Committee safeguards the interests of all sections of library users and also ensures smooth functioning of the library. The Department of Physical education takes necessary steps for the proper maintenance of sports facilities. The women amenity centre provides facilities for girls to take rest and fresh up during free hours. Gardner's are appointed in the campus to take care of various garden-landscape. Sweepers timely maintain the cleanliness of Classrooms along with washrooms and toilets and thus maintain a tidy atmosphere within the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sncsivagirivarkala.com/policy.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1225

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.sncsivagirivarkala.com/Capacity AndSkillEnhancementProgram.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

578

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

578

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

145

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

35

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college ensures representation of students in its various bodies. The Student Union has a significant role in coordinating the activities of the college. The College Union Chairman and the Union Secretary organizes various co-curricular events and work with students to resolve their problems. Arts Club Secretary co-ordinates the arts and cultural competitions. University Union Councillors (UUCs) represent the students in the university union. Class representatives assist the tutors in various academic matters. The student cadets and student volunteers of college NCC and NSS units are given opportunities to organize activities like Republic Day, Independence Day and days of national importance. Sport Club Secretary assists in organizing various sports competitions at different levels. Student representative in IQAC actively involves in its initiatives. Anti-Ragging Cell consists of a student representative who is selected from the final year UG or PG students who has thorough understanding on anti-ragging regulations. A student representative is present in Anti-ragging committee. A student representative of the college union is part of RUSA committee. Internal Complaints Committee consists of three student representatives. Grievance Redressal Cell consists of a student representative. The members of the cell along with the student member analyse the complaints and provide solutions.

File Description	Documents
Paste link for additional information	http://www.sncsivagirivarkala.com/studentUnion.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sree Narayana College, Sivagiri, Varkala established in 1964, has a legacy of vibrant alumni spread across the world. Many alumni of our college are well known in their respective fields. The alumni association named "Sivagiri Sree Narayana College Poorva Vidyarthi Sanghadana" is registered under the Travancore - Cochin Cultural, Literary, Scientific and Charitable Societies Act 1955. Its annual meetings are usually convened on August 15th, which elects its office bearers. But because of adverse weather and other inconveniences, during the academic year 2022-23 it was convened on Sunday afternoon, 28th August 2022.The alumni of our college function as different chapters. The UAE chapter is well functioning. The Abu Dhabi chapter has a website which periodically updates all activities in UAE. The life membership of alumnus increased from 732 in 2021-22 to 807 in 2022-23. The Alumni Association has instituted Merit Award and Endowment for the Rank holders and toppers of the Final year University Examinations. Mid-Day Meal Program is an initiative implemented by the Alumni Association of our college, which aims at providing mid-day meal to the needy students promising to accomplish the objective of "Hunger free Campus".

File Description	Documents
Paste link for additional information	http://www.sncsivagirivarkala.com/SSR%205.4.1.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is devoted to the vision "Liberation through Education", one of the doctrines of Sree Narayana Guru. The college focuses on offering quality education which is its mission. For that the college follows a democratic mode of governance in all its affairs. The institution is managed by Sree Narayana Trusts and its Secretary is the Manager of the college. The Regional Development Committee (RDC) which represents the Management, participates in the governance of the college. The Principal is the Ex-Officio member of the RDC. The Principal, the management representative and the IQAC coordinator participate in government level meetings of higher education and the recommendations are implemented in consultation with the college council.The major committees such as IQAC, CLMC, RUSA, DBT STAR are entrusted with faculty members and decisions on academic and administrative affairs are taken in consultation with the stake holders. IQAC formulate Action plans in the beginning of every academic year. The Heads and DLMC monitor departmental activities. Faculty members act as coordinators of clubs and committees. The staff Advisor, college union office bearers protect student interests. Meetings are regularly convened under Principal and minutes are well documented. PTA and alumni support comprehensive development of the college.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/website%20link%20for%206.1.1.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is managed by Sree Narayana Trusts, one of the oldest corporate management in Kerala. The college follows a democratic mode of governance. The Regional Development Committee (RDC) which represents the Management, participates in the governance of the college. The Principal is the Ex-Officio member of the RDC. The internal affairs of the college is managed by the college council duly constituted as per clause 20, chapter 24 of the Kerala University First Statutes,1977. The Principal, the management representative and the IQAC coordinator participate in government level meetings of higher education and the recommendations are implemented in consultation with the college council. The major committees such as IQAC, CLMC, RUSA, DBT STAR are entrusted with faculty members and decisions on academic and administrative affairs are taken in consultation with the stake holders. IQAC formulate Action plans in the beginning of every academic year. The Heads and DLMC monitor departmental activities. Faculty members act as coordinators of clubs and committees. The staff Advisor, college union office bearers protect student interests. Meetings are regularly convened under Principal and minutes are well documented. PTA and alumni support comprehensive development of the college.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/CRITERION%206.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has charted out a distinct Strategic Plan 2016-2022 for sustainable development of the prime areas namely 1. Develop

physical facilities 2. Improving teaching/learning mechanism 3. Strengthening research and extension activities. Infra-Structure Rejuvenation and Development (INFRARED) is implemented for the construction of infrastructure for sustainable development. Funds from RUSA, STAR scheme of DBT, PTA, Management, Alumni, Teachers, students and other well-wishers are used . Strategic goals Plan Mobilisation and deployment of fund Refurbishing laboratories, Floor Tiling of labs of Zoology, Botany, Geology, Physics, Chemistry and Geology museum RUSA Kerala Construction ICT Advanced analytical research facilities to science labs Administrative sanction from DBT under star scheme Modernisation of seminar hall Tiling, Painting and beautification RUSA& Kerala construction corporation Modernisation of conference hall, Electric work and Air conditioning Modernisation of library :New building for central library & Administrative sanction obtained for RUSA fund.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.sncsivagirivarkala.com/CR-VI%206.2.1%20STRATEGIC%20PLAN.php
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional Governance mechanism: The institution is administered by Sree Narayana Trusts and is under the supervision of RDC. The College Council regulates the overall governance and IQAC ensures quality maintenance.

Recruitment Procedure: The Directorate of Collegiate Education is intimated of vacant posts and on receiving concurrence, notifications are published in local as well as national print media. Interview board is constituted with a subject expert, Government nominee, and management representative.The Institution abides by UGC Regulations on Minimum Qualifications and Kerala University Regulations on appointment. Office staff are appointed adhering to Kerala Service Rules,.

Procedure for Promotion/Career Advancement Promotion is based on the guidelines of UGC regulations on Career Advancement Scheme (CAS) by assessing API score and the Performance Based Appraisal

System (PBAS) of Kerala University. Screening/Selection Committee consists of Principal, HOD,IQAC, University appointed external experts and Management representative.

Adherence to Service Rules: All staff are bound to abide by the Kerala Service Rules (KSR), formulated by Finance Department,Government of Kerala. The Kerala University Statutes are followed on all matters pertaining to service.

Grievance Redressal Mechanism: Redress the complaints of students and staff.

Internal Complaints Committee-Formed with the intention to redress any grievance regarding sexual harassment of students or staff.

File Description	Documents
Paste link for additional information	http://www.sncsivagirivarkala.com/document/CRITERION%206.2.2.pdf
Link to Organogram of the institution webpage	https://www.sncsivagirivarkala.com/Organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institutional amenities

1. Cooperative society – It is registered under Kerala Cooperative Societies Act,1969 supplies essential stationery items at a subsidized rate.

2. Canteen or refreshment area- provides hygienically prepared food for students and staff.

3. Wash Area- Wash basins are provided in various places.

4. Drinking water provision- water purifier in every department, office and library.

5. Security- Round the clock security.

6. Women`s Hostel: Provides accommodation for 44 students & three single room facility for staff.

Statutory welfare benefits

1. Gain PF-. Staff invest on a monthly basis to their PF account for which they earn interest fixed by Kerala government. They can avail loans as per requirement on interest-free terms

2. Group Personal Accident Insurance Scheme- Staff is insured against loss of life due to accidents.

3. Maternity and paternity leave- Women staff have fully paid maternity leave for up to 180 days. Paternity leave is permissible for 10 days to male staff.

4. State life insurance - provides insurance coverage and death benefit to nominees.

5. Group insurance scheme -It covers all staff under a single insurance policy as per Kerala statute.

6. Medisep- Ensures healthcare insurance to staff and envisages

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/document/6.3.1_file.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution practices an efficient performance appraisal mechanism. The evaluation parameters for teaching staff include students' academic excellence, feedback reports from students and API scores gained by the faculty. In the beginning of every

academic year, the department meeting allocates subjects to be taught by the teachers. At the end of each semester, portion completion statement is collected. Teachers record their academic activities in the work diary. In every semester they make lesson plans and teaching plans. A confidential report regarding the assessment of faculty members is forwarded to the Manager for verification. The College Council monitors the performance of faculty. Faculty members are given charges of various student clubs and committees on a rotation basis. For systematic evaluation, assessment and prompt action, students' feedback on curriculum, infrastructure facilities and faculty performance are collected and analysed. Academic audit is done to keep track of all academic accomplishments and activities. Annual reports submitted by departments are presented before general body. Non-teaching staff is assessed based on their efficiency in administrative tasks. Office Superintendent coordinates the assessment reports and submits to Principal which is evaluated by the Committee consisting of Principal, IQAC Coordinator, Head Accountant, and Office Superintendent.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/6.3.5.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

THE EXTERNAL AUDIT

1. Deputy Directorate of Collegiate Education, Kollam Regional Deputy Director audits the collected and received funds from Government. They verify Cash Book, acquittance, e-Grantz Account, Caution Deposit, Fee receipt, PD register, IQAC and DBT star, RUSA.

2. Directorate of Collegiate Education: Funds and grants in aids from state Government are assessed. These include Cashbooks, bill books, fee receipts, Concession fees, non-plan contingent bills, Plan contingent bill, stock register, bills of lab chemicals, library books etc. Non- Plan expenditure, Study tours,

Scholarship, Challans, PD accounts, Passbooks, RUSA passbook, DBT Star passbook, student union funds, salary ofguest lecturers, remuneration and stock register, Demand Collection Balance Statement, Service books, Stock verification.

3. Accountant General Audit - audit funds from Central and state governments like UGC, RUSA, DBT Star scheme, KSCSTE, KSHEC and Government organizations.

4. Audit of Accountant General entails: State Government non-plan funds PD accounts Stock registers Retention of cash balance Timely completion of PhD (FDP) Recovery of pay and allowances Maintenance of DCB statement.

Chartered Accountants: - assess grants from UGC for Minor Research Projects, Seminars, workshops, IQAC - DBT Star fund -funds from PTA and Alumni

5. INTERNAL AUDIT - by members of the committee appointed by Principal.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/document/6.4.1%20website.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7561959

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College council supervises mobilization of funds. Purchase Committee, Academic Committee, IQAC, Research Committee, College Level Monitoring Committee, and Library Advisory Committee are equally part of fund mobilization and utilization. Financial records are maintained by Head accountant.

Resource Mobilisation

Human Resource, material assets, infrastructural support, and financial assistance are considered the major resources.

The significant sources of funds are from:

Central Government

RUSA

DBT-STAR

Scholarships/Grants-in-aid

State Government

KSCSTE

Fund for NSS

Non-Government

Endowment awards

Departments/alumni associations

Student fee from career-related courses

PTA

Humanitarians

Teachers

FSA (Former Students Association)

Management

Central government funds are utilized for academic and infrastructure advancement of the college which includes purchase of books, equipment, maintaining labs, sports facilities and for organizing seminars and workshops. Students would get scholarships/grants-in aid. State government funds are utilised for innovative projects, workshops, conferences, and meetings, green activities, mentoring, club and student support activities, scholarships and salaries to guest faculty. Management/PTA/Alumni funds are utilized to meet academic requirements and infrastructure.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/document/6.4.1%20website.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC monitors the academic quality of the institution. Seminars, workshops, exhibitions, field visits and outreach programmes are organised to enrich academic experience beyond classrooms and provides opportunities for students to engage with experts and learn from their experience. The annual multidisciplinary 'Trendz seminar' series facilitates interactions between students and eminent personalities, fostering a broader perspective and knowledge exchange. A personalized approach is ensured through a tutorial-cum-mentoring system where each faculty member acts as a tutor, providing individual attention to students. Departments provide remedial coaching to support students who require additional assistance, helping them overcome academic challenges. The usage of student management software and smartboards enhances teaching and learning experiences, promoting modern educational practices. The institution promotes social awareness through programs organized by NCC, NSS units, and various clubs, encouraging students to become socially responsible citizens. The 'Wisdom 2025' initiative focuses on enhancing teachers' research capabilities and mentorship skills, which in turn contributes to overall academic quality. Teachers are encouraged to participate in Faculty Development Programmes to enhance their skills and knowledge base. Participation in ranking assessments like NIRF, AISHE, AKHES, ATAL ranking and ARIIA reflects a commitment to

benchmarking against national standards and continuous improvement.The IQAC ensures timely implementation of quality enhancement decisions and maintains proper documentation, which is crucial for systematic quality improvement. These practices collectively contribute to an environment focused on academic excellence, holistic student development, and continuous improvement in educational quality.

File Description	Documents
Paste link for additional information	https://www.sncsivagirivarkala.com/document/iqac%20mINUTES.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has implemented a comprehensive array of measures to enhance the teaching-learning process and overall campus environment to elevate educational standards. Monitoring of annual academic and activity plans, as well as teaching and lesson plans of departments, ensures structured and focused academic activities. Orientation sessions for newly admitted students help in their smooth transition into the college environment. A tutorial mentoring system is in place to provide academic guidance and support to students. The institution follows a blended learning approach, integrating traditional classroom teaching with online resources and tools to enhance the learning outcomes. Creation of WhatsApp groups for parents facilitates communication and allows timely updates on student attendance. Implementation of a code of conduct promotes general discipline among students. Provision of remedial classes and mentoring systems address both academic and non-academic challenges faced by students. Adoption of Open Courses and utilization of a centralized library encourage students to access a wide range of academic resources. Installation of plagiarism checking software, CCTVs in exam halls, and smart classrooms modernize the learning environment. Monitoring of organic farming, ensuring a plastic-free campus, and certification as a Green Campus by the Haritha Kerala Mission demonstrate a commitment to environmental sustainability. Regular internal examinations, result analysis of university examinations, semester-wise feedback response systems, and organization of webinars, seminars, and club activities contribute to ongoing

academic enhancement and professional development.

File Description	Documents
Paste link for additional information	http://www.sncsivagirivarkala.com/Website%20Link.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sncsivagirivarkala.com/document/ANNUAL%20REPORT.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sree Narayana College Sivagiri, Varkala ensures equal opportunities to all individuals irrespective of gender or any sort of discrimination. More than 80 per cent of students and faculty members are females. The institution has a Women Study Unit, Internal Complaints Committee, Discipline Committee and Counselling cell, which are always vigilant in the campus. Besides a district amenity centre for women, a separate sick room,

sanitary napkin vending machine, reading room, 25 toilets and a dining hall are provided for girls. The institution has a Women's hostel with 24x7 security. The campus is under cctv surveillance. Gender specific events in sports and games are organized every year. Programmes organised during 2022-23 are Hands on Training session on creating stationary items, Invited Talk on "DigitALL: Innovation and technology for gender equality", Hands on Training on mural painting, a Workshop on Kalaripayattu, a Seminar on Sthreemanasum Arogyavum, Visit to an Old age home- Punarjani Ammaveedu Varkala, Members of women cell performed a women oriented Flash Mob based on the poem Kanalpottu written by Sri.Murukan Kattakada and published a manuscript magazine named as 'Aval'.

File Description	Documents
Annual gender sensitization action plan	https://www.sncsivagirivarkala.com/7.1.1_A QAR_2020-21.php
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sncsivagirivarkala.com/7.1.1_G eotagged_Photos.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a well maintained recycling system. Labelled recycling bins are placed near labs. Awareness programmes are conducted regularly. Organic wastes are collected and processed at

proper intervals. The resulting compost is used for campus gardening. Conducts waste audits and collaborates with local recycling units. Ensures cleanliness in labs. Green chemistry principles is followed. Promotes digital documentation. Provides training sessions for staff.

Liquid wastes are collected, treated, and disposed regularly. Septic tanks are used. Designated containers are used and appropriate treatment methods are ensured. Water quality testing is done on a regular basis.

Biochemical wastes are collected, segregated and sorted in leak proof colour-coded bins and puncture resistant containers labelled with biohazard symbols and are stored in designated areas to prevent spills and exposure. Treatment methods are employed in accordance with local regulations.

Provides drop-off points to deposit e wastes. Conducts awareness programmes on hazards associated with e wastes. Conducts e waste audit. Promotes periodic repair of electronic equipment.

No radioactive waste is generating in the campus. Follows an inventory management system. Replaces experiments using hazardous chemicals with less toxic alternatives. Implements microscale techniques for analysis in labs. Recovers solvents used for chemical preparations through solvent extraction methods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college stands in the name of Sree Narayana Guru, the great social reformer who stood against all sorts of discriminations. As part of cultural inclusion the college has celebrated Republic day, Independence Day and observed Human Rights Day. Onam, Christmas and Holi were celebrated with great vigor. The Head of

the Department of History provided script for a talk in the All India Radio on Independence day. The Department of History has organized a National seminar on Indian Renaissance and an institutional visit to Archeological Museum, University of Kerala. A Quiz competition on the Life and Philosophy of Mahatma Gandhi was organized. The college IQAC has organized a spiritual discourse. An art exhibition was held by Department of Geology. An amphi theatre in the name of the Founder Manager was constructed. Blood donation camp was organized. Our students became winners in university youth festival. The Department of Malayalam has celebrated Kerala Piravi day, Vayana dinam and distributed study materials to slow learners. The Department of English has organized Speed Reading Competition. Beach Cleaning at Papanasam beach was organized. The college NSS unit organized distribution of onam kits, food packets at taluk hospital, bedsheets to street dwellers and provided financial support to a chronic patient.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations are sensitized through curriculum and co-curricular activities. Many core courses integrate topics which sensitize constitutional rights and duties. Environment studies is compulsory for all under graduate programmes which gives them insight into environment acts. The college has a Human Rights Forum which makes students aware of their democratic and fundamental rights. The Legal Awareness Forum educate students about their legal rights and obligations. The Electoral Literacy Club sensitize students on their electoral rights. Gandhian Study Centre inculcate the principles of truth, nonviolence and self discipline. National days of relevance such as Yoga Day, N S S Day, Gandhi Jayanti, Human Rights Day, Women's Day, National Reading Day, Constitution Day, Kerala Piravi, Wetlands Day and Ozone day were celebrated during the year. As part of these celebrations, programmes such as flag hoisting on Independence Day and Republic Day, essay writing competition on "Dignity, Freedom and Justice for all", Invited Talk on Human Rights Protection, Special Lecture on "India: The Mother of Democracy", anti-drug

campaign, tree planting, talk on women's rights, yoga sessions, beach cleaning, blood donation camp, pledge on world elder abuse awareness day, voter awareness campaign, quiz competition on the Life and Philosophy of Mahatma Gandhi were organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sncsivagirivarkala.com/document/AQAR%202022-23%20Criteria%207.1.9.pdf
Any other relevant information	https://www.sncsivagirivarkala.com/document/AQAR%202022-23%20Criteria%207.1.9%20Additional%20Information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the year 22-23, Sree Narayana college, Sivagiri has celebrated World Environment Day on 7th June 2022 as "Vana

Maholsavam 2022". The event aimed to raise awareness about environmental issues and promote sustainable practices. Organised World Ocean Day Celebration on 8th June 2022 to raise awareness about the importance of ocean conservation through a beach cleaning campaign. Observed World Blood Donor Day on 14th June 2022 to raise awareness about the importance of blood donation through a poster competition. Celebrated International Yoga Day on 21st June 2022 at helipad ground of Varkala Cliff. Observed International Antidrug Day on 26 June 2022 to raise awareness about the dangers of drug abuse and to promote a drug-free lifestyle. Observed the Puneet Sagar Abhiyan Day on the 21st July 2022 at Varkala, Papanasam Beach. Celebrated Independence day, Republic Day and Martyrs day. Celebrated the festival of onam, Christmas and Holi, Celebrated world ozone day and NSS day, observed International day for older people, celebrated Gandhi Jayanthi, observed Cyber Awareness day, celebrated children's day, observed International Day for the Elimination of Violence Against Women, International Day for People with Disability and International Cancer day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TRENDZ Seminar Series

Objectives 1. The seminar series adhere to the principles of Sree Narayana Guru, offering students an avenue to explore new horizons of knowledge. 2. To foster a multidisciplinary approach to learning and research, challenging traditional paradigms and expanding the realm of possibilities. 3. It is inclusive, welcoming participation from all interested individuals.

Evidence of success

1. Selected students from all departments presented papers.

2. Heterogenous student participation

Limitations

1. Financial constraints

2. Busy schedule of CBCSS system poses time constraints on participants.

3. Llimited transportation options result in restricted number of outside participants

2. Organic Farming

Objectives

1. to inculcate interest in farming
2. create self-sufficiency in food production

Evidence of success

1. The programme "NADEEL ULSAVAM" was inaugurated by Cherunniyoor Krishi Bhavan Officer Smt. Lekshmi Bhasi. Agriuculture Officer Smt. Susmitha,

2. Koithulsavamwas inaugurated on 12 October 2022 ,by harvesting rice from paddy fields

3. Inauguration of banana plantation took place on 23 February 2023

4. Turmeric plantation took place on 2nd April 2023

5. Harvested crops and fruits were distributed among the poor in the adopted village

Limitations

1. Time constraint
2. Lack of awareness among local community in organic farming

Besides the above mentioned best practices the college has numerous other best practices

File Description	Documents
Best practices in the Institutional website	https://www.sncsivagirivarkala.com/document/Best%20Practices%202022-23.pdf
Any other relevant information	https://www.sncsivagirivarkala.com/document/Other-relevant-document.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is near the Samadhi of Sree Narayana Guru, a profound social reformer and spiritual leader of Kerala. The institution follows the principles and doctrines of Guru in every aspect of its academic and non academic pursuits.

To spread the light of a spiritual environment, the college has a Gurumandiran at its entrance.The students have provision to attend the spiritual classes at Gurukulam near the college. Faculty members also regularly visit the Gurukulam and spend time attending classes. Proximity with the East West Brahmavidyalaya is another advantage. The library holds a repository of books in all disciplines.

Sree Narayana Study Centre organizes various programs on Guru.IQAC organized a class on Guru's Darshanas. Srimad Satchidananda Swamikal , President Sree Narayana Dharma Sangham Trust , Sivagiri was the chief guest.Principal Dr KC Preetha made a speech on Guru in "Guruvine Ariyaan" organized by Government of Kerala in association with Sree Narayana International Study Centre.

College library holds a reference section solely on Sree Narayana Guru's books. The college walls have illustrations of Guru's doctrines.

During Sivagiri pilgrimage, students, teaching and non-teaching staff provide all facilities for pilgrims. Thus community service activities in college mould young minds into socially responsible citizens.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The primary goal is to expand the range of certificate courses in every discipline there by providing students with even more opportunities to explore and specialize in various fields of interest. The institution is eager to strengthen its collaborative efforts by engaging with more institutions in future. As part of offering diverse learning opportunities, the institution encourages students to take advantage of SWAYAM courses.It also encourages faculty members to contribute their expertise by offering courses on the SWAYAM platform, thereby sharing their knowledge and skills with a broader audience.In line with its focus on innovation, the college plans to launch more innovative programs and outreach initiatives that will stimulate creativity, critical thinking, and problem-solving skills among students. The college tries to foster entrepreneurial skills among students through workshops, mentorship programs, and networking opportunities, thus empower thestudents to turn their innovative ideas into successful ventures.The institution will strive to propagate the teachings of Sree Narayana Guru by organizing classes tailored for youth. Extension activities will be conducted to extend the reach of these teachings beyond the college campus. Faculty members are strongly encouraged to increase their involvement in research endeavors, including publishing more research articles and pursuing research projects.